

APPLICATION FOR ADMISSION TO UNDERGRADUTE STUDY

For the exclusive use of the Admissions Office

Date received by the Admissions Office: _____

Decision: Accepted Conditionally accepted Rejected

Notes: _____

Program: Degree Program Foundation Program

Intensive English Program

Major: _____

Student status: New Transfer

Attach
Recent Photograph
here

ID Number:

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PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS APPLICATION FORM

1. All items must be filled-in. Incomplete applications will not be considered.
2. Applicants must complete the application themselves.
3. An admission is valid only for the academic year in which the student applies.
4. Applicants should not wait to apply until the results of high school examinations (or their equivalent) are announced.
5. Apply early. Missing documents should be submitted to the Admission office before the announced admission deadline.

Checklist

When completing your application please make sure that:

- The application form is completely filled in and signed.
- The declaration on the last page of the application form is completely filled in and signed.
- Attested copies of all educational certificates are enclosed.
- A copy of a valid passport is enclosed.
- A copy of a residency visa page for expatriates is enclosed.
- A copy of a UAE Identity Card (both sides) is enclosed.
- Four recent passport size photographs are enclosed.
- An official copy of the TOEFL iBT (internet-based test) results with a minimum score of 61 or the Institutional TOEFL (paper-based test) results with a minimum score of 500 from the Amid East Institution or the results of the Academic IELTS (Band 5 minimum) is enclosed (for programs taught in English).
- An official copy of the TOEFL iBT (internet-based test) results with a minimum score of 45 or the Institutional TOEFL (paper-based test) results with a minimum score of 450 from the Amid East Institution or the results of the Academic IELTS (Band 4.5 minimum) is enclosed (for programs taught in Arabic).
- Official transcripts from other universities and course syllabi for credit transfer are enclosed (if you are transferring from another university).
- A non-refundable application and admission fees of AED 1500 is enclosed.

Note: You will be required to present your original documents for review at the time of the interview.

PLEASE CHECK YOUR PREFERENCES

Semester applying for:

- Fall _____ (Year)
- Spring _____ (Year)
- Summer I _____ (Year)
- Summer II _____ (Year)

Status:

- Full time Part time
- First year Visitor
- Transferred** (please specify previous university): _____

Indicate your choice of Major according to your preferences:

Degree: _____

Specialization _____

GENERAL INFORMATION

- Print Name (as shown on passport):
English: _____
Arabic: _____
- Address: _____
- P.O. Box: _____ City/Emirate(as per the passport or visa): _____
- Mobile: (____) _____ Home Tel: _____
- Work Tel: _____ Emergency Tel: _____
- E-mail Address: _____
- Date of Birth: (DD/MM/YY) ____/____/____ Gender : Male Female
- Nationality: _____
- Passport No: _____ Place of Issue: _____ Expiry Date: _____
- Emirates ID No: _____ Expiry Date: _____
- Are you currently employed? Yes (If yes, please specify the employer's name) No _____
- Do you need transportation? Yes No
- Do you have any physical disability? (This information is confidential) Yes No
If yes, please specify: _____

PARENT OR GUARDIAN DETAILS

- Guardian's Name: _____
- Guardian's Relationship to applicant: _____
- Guardian's Address : _____
P.O. Box: _____ Phone: _____
Mobile: _____ E-mail Address: _____

UNDERGRADUATE ADMISSION REQUIREMENTS

● Indicate type of secondary certificate you hold or expect to receive:

 General Secondary School Certificate High School Diploma British Certificate (IGCSE) Other (Please Specify): _____● High School Branch: Science Literature Other (Specify): _____

● High School Score : _____

● List the secondary school from which you graduated and any universities you have attended with dates of attendance:

Name of School or University	Program	Location (Country)	Dates of Attendance	
			From	To

● TOEFL score: _____ Date: _____

● IELTS score: _____ Date: _____

● List your work experience:

Job Title	Company Name	Company Address	Dates of Employments	
			From	To

● Extra Activities:

1	
2	
3	
4	

● Finance:

 Self Sponsor Parents/Guardians Company Sponsorship (Please specify): _____

HOW DID YOU KNOW ABOUT CUCA?

 Newspaper Radio Bill Board (please specify the Emirate): _____ School visit Friends Other (please specify): _____

DECLARATION

1. I certify that all the information provided in this application are, to the best of my knowledge, complete and accurate.
2. I agree to pay a non-refundable application and Admission fees along with this application.
3. I declare that I understand the college rules, regulations and program requirements.
4. I agree to pay the tuition fees in full prior to the start of the semester.
5. I understand that nonpayment of the above tuition fees will result in exclusion from the course until payment is made.
6. I agree to abide by all the rules and regulations of CUCA as mentioned in the Catalog and the Student Handbook.
7. I declare that I received the Catalog and the Student Handbook.
8. I am aware of the requirements for any missing documents, and I agree to submit them before the end of the semester.
9. In case of incorrect or misleading information or concealment of facts, the College has the right to refuse or cancel the admission and expel the student.
10. The college reserves the right to review the fees, when deemed necessary.

Applicant's Signature: _____ Sponsor Signature: _____ Date: _____

FOR OFFICIAL USE ONLY

The Undergraduate Admissions Committee Recommendation:

Accepted

Notes: _____

Conditionally Accepted

Conditions: _____

Rejected

Reasons: _____

CHECKED BY

Admissions Officer: _____ Signature: _____ Date: _____

Reviewed by:

Admissions Officer: _____ Signature: _____ Date: _____

Final Admission Confirmation:

Registrar: _____ Signature: _____ Date: _____